

Bryant Commons Policies & Rates

POLICIES AND RULES FOR THE USE AND RENTAL OF BRYANT COMMONS

The Downtown Development Authority of the City of Hinesville (hereinafter “DDA”) operates property commonly known as Bryant Commons which provides and maintains facilities and equipment for the primary purpose of governmental programs and services for its citizens and staff. Pursuant to an agreement between the DDA and the Glenn E. and Trudie P. Bryant Foundation, Inc., the management of Bryant Commons was vested in the Bryant Commons Joint Management Board. In an effort to nurture community support and involvement, the DDA may allow the use of its building for appropriate educational, civic, cultural, and recreational activities. In an effort to be good stewards of such facilities, the DDA may limit use of facilities as described in this policy and/or may charge for use out of concerns regarding safety, security, wear and tear on buildings, increased utilities cost, inconvenience for staff members, liability concerns, and ethics concerns. The Bryant Commons JMB defines events as anything that happens, a planned public, private or social occasion that defines an event including but not limited to birthday parties, weddings, photography session that has more than three people.

It is the policy of the Bryant Commons Joint Management Board that its facilities may be used by individuals or organizations for appropriate educational, civic, cultural, and recreational activities or events that do not interfere with DDA programs, activities, and events, on the following terms and conditions:

1. Organizations whose primary purpose is to provide funds, provide support, give other assistance for local activities or events shall have priority in use of DDA facilities.
2. Civic clubs or similar organizations whose purpose, among others, is to raise funds or otherwise provide support for programs of local interest shall also have priority.
3. A DDA facility may be rented or leased to individuals or organizations for a specific event when such use does not interfere with the normal operations of the DDA and when no DDA or other governmental activity is scheduled for said facility. DDA facilities shall not be rented to any individual or organization on a consistent, repetitious basis such as daily, weekly, or monthly with few exceptions.
4. DDA-sponsored activities, particularly activities that are required as additional rent under the terms of the DDA’s lease, shall have first priority. All other activities shall be scheduled on a “first come first serve” basis with the Bryant Commons Joint Management Board maintaining a calendar of events which are scheduled in the respective facilities. The Bryant Commons Joint

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Management Board may require payment of law enforcement personnel for safety and crowd control.

5. **Use of DDA facilities for commercial or profit-making purposes is not permitted.** However, the Bryant Commons Joint Management Board may make appropriate exceptions on a case by case basis for such events as festivals or parades or other activities which directly or indirectly benefit the DDA, its citizens or the local area.
6. Any individual or organization using DDA facilities must either reimburse the DDA for the use of facilities, for the cost of utilities, for staff needed for security, and/or cleaning purposes, and/or other incidental costs as determined by the DDA OR be willing to provide similar measures at the request of the Bryant Commons Joint Management Board. Facilities cannot be used by individuals or organizations except during designated hours for each facility. The Bryant Commons Joint Management Board shall make rules and procedures for each facility consistent with the policy which will implement the intent of this policy.
7. Before any individual or organization is permitted to use DDA facilities, representatives must demonstrate that the facilities will be protected and that those in charge can ensure to the Bryant Commons Joint Management Board's satisfaction that the facilities will not be damaged in any respect and that any expense to the DDA will be reimbursed by those using the facility.
8. The DDA reserves the right to cancel the use agreement if it is found the facilities are needed for DDA or other governmental use or to rescind the agreement if it is determined that the intended use is inimical to the best interests of the DDA and/or the community, or if the applicant is found to have made fraudulent statements on application.

RENTAL FEES:

Rental fees must be paid in advance and shall include all time required for the planned event – such as set-up, dress rehearsals, and clean-up. Once paid, the individual or organization renting the facility will be issued a permit that will always be on display during event. The individual or organization renting the facility shall be responsible for providing its own set-up and after the event, respectively. Tables, chairs and other equipment shall be left in the same arrangement and condition as found. The facility shall be properly cleaned immediately after the conclusion of the event.

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The individual or organization renting the facility may be required to employ and pay security personnel as deemed necessary by the Bryant Commons Joint Management Board and/or City of Hinesville.

DAMAGE TO FACILITIES:

The renting individuals or organizations shall reimburse the DDA for any damages that might occur to facilities during or as a result of their planned event.

ALCOHOL AND TOBACCO USAGES:

Except upon licensed premises or with approval from the Bryant Commons Joint Management Board, no alcoholic beverages shall be allowed on any DDA property at any time or in any fashion.

All DDA facilities are tobacco-free, and renting organizations and patrons must adhere to this policy.

RELEASE OF LIABILITY:

The renting individual or organization agrees to release the DDA from all liability associated with the use of the building or facility. User evidence of liability insurance may be required as determined by the Bryant Commons Joint Management Board.

EXEMPTION OF FEES:

When deemed appropriate, the Bryant Commons Joint Management Board may choose to waive fees for sponsoring organizations of a governmental or civic-minded nature for events which serve to promote local or governmental interests.

USE AND RENTAL APPLICATIONS:

All use and rental of DDA facilities by the general public shall be handled through the office of the Downtown Development Authority of the City of Hinesville for presentation to the Bryant Commons Joint Management Board.

REPRODUCTION OF RULES AND POLICIES:

The DDA is authorized to reproduce and make available, through its office, to the general public, copies of the Rules and Policies contained herein, and any further rules or policies promulgated by the Bryant Commons Joint Management Board.

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Event Rental prices:

	Just space/facility	With power, tables and/or chairs
Market Rate: All areas during event except Stage/Amphitheater	\$30/hr.	\$60/hr.
Stage/Amphitheater for festival/concert	150/hr.	
Set up and clean up fee	\$30/hr.	
Non-profit Rate (1/2 market rate)	\$15/hr..	\$30/hr.
Photographers	\$30/hr..	
Military Rate		
PT between hours of 0600-0830	\$0	Limit of 2 units per day
Company level (less than 150 people)	\$25	Limit of 2 units per day
Battalion level (less than 150-299 people)	\$50	Limit of 1 unit per day
Company level (more than 300 people)	\$100	Limit of 1 unit per day
Training (first Fridays-educational not sports or games)	\$0	Limit of about 100 people total per day

Photographers

Rates: if they are doing one family, no one can police all photographers, so we have to be fair across the board with allowing them to do just a family.

When they want to do “mini sessions” the rates should be \$30.00 an hour. (Price of set up or clean up with events or using an area without electricity/no tables or chairs)

From the website: Photography is permitted at Bryant Commons. Because the park is such a popular spot for wedding, engagement, family and senior portraits, please be mindful of your usage of certain areas and allow others fair access to scenic spots. Limit your photography time in one area to 15 minutes if others are waiting to use that area. You must contact us to reserve an area if you are wanting to do a photo shoot at our park no matter the time limit.

Photographers may not set up in one area for a full day or afternoon in order to serve multiple clients in the same location or scenic spot. Photographers interested in reserving one area for a set amount of time must contact the HDDA about rental rates.

Parts of the park are available for rental by the public for private parties and events. For more information, please click [here](#).