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Bradwell Park

Facility Use Application for the Bradwell Park | 107 South Commerce Street | Hinesville, GA 31313

***Applications must be submitted at least 2 weeks prior to event with \$20 fee, which will be deducted from the final balanced owed.**

CONTACT INFORMATION: *All applications should include a site plan, mapping the location of key elements of your event.

Organization/Business Name: _____

Contact Name: _____ Email: _____

Mailing Address: _____

(Street)

(City, State, Zip Code)

Telephone: (Daytime) _____ (Cell) _____

EVENT INFORMATION

**** SPLASH PAD CANNOT BE RESERVED FOR PRIVATE USE & NOTHING CAN BE ON TOP OF IT ****

Name of Event: _____ (Check one) ___ Public ___ Private

Type of event and description: _____

(Festival, fundraiser, wedding, concert, etc., and activities that will take place – dinner, egg hunt, speaker, music...)

Attendance expected: _____ Attendance of previous event(s), if applicable: _____

When you are expecting more than 49 people, an outdoor event permit is also required.

Event date(s): _____

Event times: Start: _____ am/pm End: _____ am/pm Time of use: Start _____ End: _____
(actual event times) (time facility is requested, to include setup/clean up)

What part(s) of the property would you like to use? Stage & Common Area Common Area Only

If you intend to close a street, please submit street closure form. Close Commerce Street Close Midway Street

<input type="checkbox"/> No	<input type="checkbox"/> Yes	Do you require electricity?
<input type="checkbox"/> No	<input type="checkbox"/> Yes, Amount/Ages:	Will admission be charged? If yes how much per age?
<input type="checkbox"/> No	<input type="checkbox"/> Yes, Amount:	Will you have vendors? If yes how many?
<input type="checkbox"/> No	<input type="checkbox"/> Yes	If you are having vendors will they have tents bigger than 120 sq. ft?
<input type="checkbox"/> No	<input type="checkbox"/> Yes	Are their services/products for sale?
<input type="checkbox"/> No	<input type="checkbox"/> Yes, Served by:	Will food be served? If yes, who will provide (Vendor/Caterer, Self/Group)? Anyone cooking must have a fire extinguisher. No grills allowed in park.
<input type="checkbox"/> No	<input type="checkbox"/> Yes, Circle: Served/Sold Permit Date:	Will alcohol be present? If yes, please specify if it will be served or sold. Please attach a copy of your alcohol and outdoor permits to the application.
<input type="checkbox"/> No	<input type="checkbox"/> Yes	Is your event pet friendly? (Per City ordinance, all dogs must be on leashes.)
<input type="checkbox"/> No	<input type="checkbox"/> Yes # T: #C:	Do you need tables and chairs? If yes, please specify amount of each.

COVID Safety Measures (Check all that apply):

Wearing Masks will be encouraged Social Distancing will be encouraged Hand Sanitizing will be available

Rental Fees:

Stage & Common Area: \$150 per hour Common Area Only: \$50 per hour ½ Non-Profit Rate City/HDDA Sponsorship

Rest Room Cleaning: \$35 Tent permit (for tents more than 120 sq. ft): \$25 per site Inflatable permit: \$25 per site

Security fee: \$45 per hour (HPD) Tables & Chairs Delivery: \$50, plus \$1 per chair and \$5 per table

***Absolutely no firearms, or illegal drugs allowed on premises. Failure to comply will result in prosecution & ban from utilizing facility.**

Submit completed form and attach information to Hinesville Downtown Development Authority

115 East M.L. King Jr. Drive | Hinesville, GA, 31313 | Email: programassistant@hinesvilledowntown.com | T: 912.877.4332