



Hinesville Downtown Development Authority/Main Street
February 28, 2024 Regular Board Meeting Agenda
Training Room, 2nd Floor in City Hall at 4 p.m.

1. Call to Order by Marcus Sack at ____ p.m.
Present= Marcus Sack = Roger Jones = Shonda Mickel = Sabrina Newby = Liston Singletary, III = Tom Ratcliffe = Mayor Karl Riles
Stake Holders = Kenneth Howard = Ryan Arnold = Michelle Ricketson = Kenya Romero = Candice Bryant
2. Public Notice of meeting
3. Secretary's Report – Minutes: January 24, 2024 board minutes - Shonda Mickel, attached (pages 3A & 3B)
4. Treasurer's Report (January) – Shonda Mickel, Detailed report attached (pages 4A-4C)
5. Main Street District -- attached (pages 5A) report by Kenya Romero
JAN: 4 biz opened/expand, 13 jobs, 3 biz closed, 6 jobs, 46 events, 15,767 attendance, Investment: \$153,640
6. Hinesville Farmers & Makers Market (3-7pm) – 2024 Season Ribbon Cutting at 5pm on March 7, mark your calendar!
7. Parks/Events –
 - a. Bryant Commons -- Monthly report attached (page 7B) – report by Candice Bryant
JAN/FY24: Events 2/ytd 10, attendance 89/ytd 2,291, revenue \$ 0/ytd \$585
 - b. Result for Domestic Assistance from the 92nd Engineer Battalion
8. Old Liberty County Jail – reported by Kenya Romero –
JAN: 40 Visitors, 66 Volunteer Hours, \$ 0 Income, People reached via facebook
9. Historic Preservation Commission & Downtown Historic District –
Super Museum Sunday – 437 visitors to 9 nine locations, increase of 63 people from 2023
HPC toured downtown locations to establish standards for the Historic Inventory.
10. Promotion:
 - a. Parking signage request from a downtown business
 - b. Wayfinding signage
 - c. Calendar Items and Upcoming Events
11. Director's Report -- Michelle Ricketson, attached (page 11A)
 - a. Monthly Update –
 - b. Downtown Inventory --
 - c. Incentives & Façade Grants –
 - Façade Grant Requests –
 - i. Yellow Bee, 740 E Gen Stewart Way, Ste 106: Window decals and banner signage: \$ 960.29
 - ii. JG Powerhouse Gym, 319 W Gen Screven Way, SteD: Window decals and patio seating/table:
 - Revolving Loan Fund Application –
 - iii. Consideration of increasing funding threshold
 - iv. Dulce Delicia, 725 E. Oglethorpe Hwy.
12. Board Priorities & Goal Report
Goal tracker & staff accountability
13. Old/New Business --
 - a. Enhanced Façade meeting – workshop 9-11am on Friday, March 8
 - b. 250 Project -
14. Adjournment - Motion by ____, 2nd by ____, vote _____ at _____p.m.



Hinesville Downtown Development Authority/Main Street
January 24, 2024 Regular Board Meeting Minutes
Training Room, 2nd Floor in City Hall at 4 p.m.

1. **Call to Order** by Marcus Sack at 5:26 p.m.
Present= Marcus Sack = Roger Jones = Shonda Mickel = Sabrina Newby =Liston Singletary, III
= Tom Ratcliffe = Mayor Karl Riles
Stake Holders =Michelle Ricketson = Kenya Romero = Renee Kemp
2. **Public Notice** of meeting-Yes, emailed to media& posted in 3 locations in City Hall
3. **Secretary’s Report** – Minutes: November 29, 2023 board minutes - Shonda Mickel, attached (pages 3A & 3B) Motion to approve minutes by Tom Ratcliffe, 2nd Roger Jones, vote unanimous
4. **Treasurer’s Report** (October 2023 – FY23 Yearend) – Shonda Mickel, Detailed report attached (pages 4A-4C), accepted as information. Detailed Financial in February
5. **Main Street District** -- attached (page 5A &5B) report by Kenya Romero
NOV: 4 biz opened/expand, 4 jobs, 3 biz closed, -4 jobs, 42 events, 6,976 attendance, Investment: \$0
DEC: 3 biz opened/expand, 4 jobs, 1 biz closed, 1 job, 31 events, 17,613 attendance, Investment: \$64,700
Also, met with merchants to debrief Shop Small. Several ideas for 2024 were shared.
6. **Hinesville Farmers & Makers Market-** 2024 Season March 7-October 17, 3-7 pm.
Ribbon Cutting at 5pm on March 7, please mark your calendar.
Rye Patch Farm will be a weekly produce vendor. 😊
7. **Parks/Events** –
Bryant Commons -- Monthly report attached (pages 7B & 7C) – report by Michelle Ricketson
NOV/FY24: Events 7/ytd 7, attendance 2,187/ytd 2,187, revenue \$500/ytd \$500
DEC/FY24: Events 1/ytd 8, attendance 15/ytd 2,202, revenue \$0/ytd \$500
4 events in January, plus 10 events/applications for the next six months.
8. **Old Liberty County Jail** – reported by Kenya Romero
NOV: 20 Visitors, 36 Volunteer Hours, \$30 Income, 1600 People reached via facebook
DEC: 98 Visitors, 55 Volunteer Hours, \$45 Income, 428 People reached via facebook
Art in the Park is scheduled for April 13, in Bradwell Park.
9. **Historic Preservation Commission & Downtown Historic District** –
Super Museum Sunday – Feb. 11 – Nine sites in Liberty County will be open with guides.
HPC will have exhibits at the Old Jail, Veterans Memorial Walk and will set out
“100-Years-Old” signs in front of structures that were built prior to 1924.

10. **Calendar Items and Upcoming Events:** 2024 calendars were shared with board.

11. **Director's Report --** Michelle Ricketson, attached (page 11A)

Monthly Update –

Updated board roster was shared.

Took requests for registration to Mid-Year Countywide meeting on March 27.

Tree City USA-Arbor Day 5 p.m. planting at Bryant Commons orchard on Feb. 15

Incentives & Façade Grants –

Façade Grants Request –

Jazzy's: 230 Gen. Screven Way, Suite 104A

Motion to approve request for \$1,239.50 for window signage by Liston

Singletary, III, 2nd Roger Jones, vote unanimous

HUTA 2: 230 Gen. Screven Way, Suite 106-\$3,343.11

Motion to approve request for \$3,343.11 for sign cabinet and window tint by

Mayor Karl Riles, 2nd Roger Jones, vote unanimous

Revolving Loan Fund Application has been received by Dulce Delicia,
for 725 E. Oglethorpe Hwy.

12. **Board Priorities & Goal Report**

Goal tracker – nothing to report

Staff tally of hours spent on daily tasks

13. **Old/New Business --**

- a. Enhanced Façade meeting -
- b. 250 Project -

14. **Executive Session for Legal and Real Estate**

Motion to leave regular session and enter executive session regarding legal and real estate matters by Tom Ratcliffe, 2nd by Shonda Mickel vote unanimous at 6:10 p.m.

Motion to leave executive session and return to regular session by Tom Ratcliffe,

2nd by Liston Singletary, III, vote unanimous at 7:09 p.m.

Action Items: No action required at this time.

15. **Adjournment** - Motion by Tom Ratcliffe, 2nd by Shonda Mickel vote unanimous at 7:11 p.m.

BUDGET EXPENDITURE REPORT

CITY OF HINESVILLE

22-Feb-24

Downtown Development Authority

HinesBudExp: Year (2024) Period (3)

Ledger ID	Ledger Description	BUDGET	MTD EXP	YTD EXP	REMAINING BAL	PERCENT SPENT
(100) General Fund						
(001) DDA Admin						
100-001-1000-00-51-1100	SALARY AND WAGES	\$169,195.00	\$0.00	\$34,262.50	\$134,932.50	20.25%
100-001-1000-00-51-2110	GROUP INSURANCE	\$19,472.00	\$0.00	\$3,149.52	\$16,322.48	16.17%
100-001-1000-00-51-2120	DISABILITY	\$1,145.00	\$0.00	\$176.52	\$968.48	15.42%
100-001-1000-00-51-2200	SOCIAL SECURITY	\$10,145.00	\$0.00	\$2,036.23	\$8,108.77	20.07%
100-001-1000-00-51-2300	MEDICARE	\$2,373.00	\$0.00	\$476.20	\$1,896.80	20.07%
100-001-1000-00-51-2400	RETIREMENT	\$16,787.00	\$0.00	\$1,190.93	\$15,596.07	7.09%
100-001-1000-00-51-2700	WORKERS COMP	\$482.00	\$0.00	\$265.94	\$216.06	55.17%
100-001-1000-00-52-1215	LEGAL FEES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
100-001-1000-00-52-1225	ADVERTISING	\$2,950.00	\$0.00	\$237.50	\$2,712.50	8.05%
100-001-1000-00-52-1260	PROFESSIONAL SERVICES	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
100-001-1000-00-52-2205	BUILDING MAINTENANCE	\$2,500.00	\$83.00	\$236.00	\$2,264.00	9.44%
100-001-1000-00-52-2206	VEHICLE REPAIRS AND MAINT	\$500.00	\$0.00	\$31.00	\$469.00	6.20%
100-001-1000-00-52-3200	COMMUNICATIONS	\$2,000.00	\$0.00	\$164.18	\$1,835.82	8.21%
100-001-1000-00-52-3300	UTILITIES	\$2,000.00	\$281.97	\$458.05	\$1,541.95	22.90%
100-001-1000-00-52-3500	TRAVEL	\$5,200.00	\$0.00	\$0.00	\$5,200.00	0.00%
100-001-1000-00-52-3600	ANNUAL DUES/LICENSES	\$1,090.00	\$0.00	\$70.00	\$1,020.00	6.42%
100-001-1000-00-52-3700	EDUCATION AND TRAINING	\$6,130.00	\$0.00	\$675.00	\$5,455.00	11.01%
100-001-1000-00-53-1101	OFFICE SUPPLIES	\$2,700.00	\$0.00	\$342.81	\$2,357.19	12.70%
100-001-1000-00-53-1103	DEPARTMENT OPERATING EXP	\$3,000.00	\$0.00	\$896.91	\$2,103.09	29.90%
100-001-1000-00-53-1107	BANK CHARGES	\$725.00	\$0.00	\$276.64	\$448.36	38.16%
100-001-1000-00-54-2400	COMPUTERS- HARDWARE	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
100-001-1000-00-54-2405	WEBSITE MAINTENANCE	\$1,053.00	\$0.00	\$0.00	\$1,053.00	0.00%
100-001-1000-00-57-1165	FAÇADE GRANTS	\$14,000.00	\$0.00	\$0.00	\$14,000.00	0.00%
100-001-1000-00-57-1170	ENHANCED FAÇADE GRANT	\$0.00	\$3,562.00	\$9,862.00	(\$9,862.00)	0.00%
100-001-1000-00-57-2510	BRADWELL PARK	\$621.00	\$0.00	\$0.00	\$621.00	0.00%
100-001-1000-00-57-2600	PROMOTIONAL	\$17,500.00	\$1,250.00	\$11,885.90	\$5,614.10	67.92%
100-001-1000-00-57-2605	PROMO - BRYANT COMMONS	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
100-001-1000-00-57-2615	PROMO - FARMERS MARKET	\$10,000.00	\$0.00	\$600.00	\$9,400.00	6.00%
100-001-1000-00-57-2625	COMMUNITY PROJECTS	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
100-001-1535-00-54-2400	COMPUTER SOFTWARE/UPDATES	\$1,495.00	\$0.00	\$0.00	\$1,495.00	0.00%

4A

**BUDGET EXPENDITURE REPORT
CITY OF HINESVILLE**

22-Feb-24

Downtown Development Authority

HinesBudExp: Year (2024) Period (3)

Ledger ID	Ledger Description	BUDGET	MTD EXP	YTD EXP	REMAINING BAL	PERCENT SPENT
	Subtotal (001) DDA Admin:	\$337,063.00	\$5,176.97	\$67,293.83	\$269,769.17	19.96%
<u>(021) Phase I Azalea Street</u>						
100-021-7320-01-54-1408	UTILITY SERVICE	\$1,200.00	\$92.20	\$183.58	\$1,016.42	15.30%
	Subtotal (021) Phase I Azalea Street:	\$1,200.00	\$92.20	\$183.58	\$1,016.42	15.30%
<u>(023) Phase III Azalea Street</u>						
100-023-7330-03-57-3010	AFFORDABLE HOUSING	\$172,301.00	\$0.00	\$0.00	\$172,301.00	0.00%
	Subtotal (023) Phase III Azalea Street:	\$172,301.00	\$0.00	\$0.00	\$172,301.00	0.00%
<u>(060) Bryant Commons</u>						
100-060-1000-00-52-1260	PROFESSIONAL SERVICES	\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
100-060-1000-00-52-2100	CONTRACTED MAINTENANCE SERV	\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
100-060-1000-00-52-2110	GROUPS MAINTENANCE	\$8,500.00	\$0.00	\$20.00	\$8,480.00	0.24%
100-060-1000-00-52-2205	BUILDING MAINTENANCE	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
100-060-1000-00-52-2209	BC POND MAINTENANCE	\$10,000.00	\$565.00	\$1,695.00	\$8,305.00	16.95%
100-060-1000-00-52-3300	UTILITIES	\$2,000.00	\$189.05	\$378.60	\$1,621.40	18.93%
100-060-1000-00-53-1103	DEPARTMENT OPERATING	\$1,500.00	\$0.00	\$474.06	\$1,025.94	31.60%
100-060-1000-00-54-1100	BRYANT COMMONS CAPITAL EXP	\$49,800.00	\$0.00	\$1,250.00	\$48,550.00	2.51%
	Subtotal (060) Bryant Commons:	\$77,350.00	\$754.05	\$3,817.66	\$73,532.34	4.94%
<u>(065) Historic Preservation</u>						
100-065-1000-00-52-3500	TRAVEL	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
100-065-1000-00-52-3700	TRAINING/EDUCATION	\$1,700.00	\$0.00	\$0.00	\$1,700.00	0.00%
100-065-1000-00-53-1103	DEPT OPERATING EXPENSE	\$2,000.00	\$0.00	\$499.50	\$1,500.50	24.97%
100-065-1000-00-57-2500	SPECIAL PROJECT	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
	Subtotal (065) Historic Preservation:	\$22,000.00	\$0.00	\$499.50	\$21,500.50	2.27%
	Subtotal (100) General Fund:	\$609,914.00	\$6,023.22	\$71,794.57	\$538,119.43	11.77%
	Total =====	\$609,914.00	\$6,023.22	\$71,794.57	\$538,119.43	11.77%

4B

BUDGET REVENUE REPORT
CITY OF HINESVILLE

22-Feb-24

Downtown Development Authority

HinesBudRev: Year (2024) Period (3)

Ledger ID	Ledger Description	BUDGET	MTD REV	YTD REV	REMAINING BAL	PERC COLL
(100) General Fund						
(000) Revenue						
100-000-0000-00-30-1000	TRANSFER IN FROM CITY FUNDS	\$344,413.00	\$0.00	(\$41,722.02)	\$302,690.98	12.11%
100-000-0000-00-33-4111	CITY ENTITLEMENT FUNDS XFER	\$172,301.00	\$0.00	\$0.00	\$172,301.00	0.00%
100-000-0000-00-33-4120	HISTORIC PRESERVATION GRANT	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
100-000-0000-00-36-1020	INTEREST INCOME	\$2,700.00	\$0.00	(\$704.41)	\$1,995.59	26.09%
100-000-0000-00-38-1020	LEASE / RENTAL INCOME	\$7,800.00	\$0.00	\$0.00	\$7,800.00	0.00%
100-000-0000-00-38-9910	COMMUNITY PROJECTS	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
100-000-0000-00-38-9965	SP PROJ - SCARECROW STROLL	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
100-000-0000-00-38-9980	SPECIAL PROJ - FARMERS MARKET	\$10,000.00	(\$510.00)	\$0.00	\$8,840.00	11.60%
100-000-0000-00-38-9982	BRYANT COM - CONTRIB/DONATIONS	\$36,200.00	\$0.00	\$0.00	\$36,200.00	0.00%
100-000-0000-00-38-9983	BRYANT COMMONS FACILITY RENTAL	\$4,000.00	(\$115.00)	(\$485.00)	\$3,515.00	12.12%
100-000-0000-00-38-9990	OTHER EVENTS - GENERAL	\$4,000.00	\$0.00	(\$475.00)	\$3,525.00	11.87%
100-000-0000-00-38-9991	AZALEA ST CONTRIBUTION - COH	\$0.00	\$0.00	(\$323.16)	(\$323.16)	0.00%
100-000-0000-00-38-9992	SP PROJ - LUNCHTIME CONCERTS	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
100-000-0000-00-38-9997	OLD JAIL-SPECIAL PROJECTS	\$0.00	(\$80.00)	(\$186.00)	(\$186.00)	0.00%
100-000-0000-00-38-9999	MISC REVENUE TO RECLASS	\$0.00	\$0.00	\$60.00	\$60.00	0.00%
	Subtotal :	\$609,914.00	(\$705.00)	(\$44,995.59)	\$564,918.41	7.38%
	Subtotal (000) Revenue:	\$609,914.00	(\$705.00)	(\$44,995.59)	\$564,918.41	7.38%
	Subtotal (100) General Fund:	\$609,914.00	(\$705.00)	(\$44,995.59)	\$564,918.41	7.38%
	Total =====	\$609,914.00	(\$705.00)	(\$44,995.59)	\$564,918.41	7.38%

4C

Main Street Report - January 2024



	January	February	March	April	May	June	July	August	September	October	November	December	
Did you have a board mtg. this month?	YES												
Did you or any board members participate in training?	YES												
Program income	\$705												\$705
Program expenses	\$5,931												\$5,931
Downtown events	46												\$46
Event attendance	15,767												\$15,767
Volunteer hours	73												\$73
New business openings	4												\$4
Jobs from new business openings	13												\$13
Business closings	3												\$3
Jobs lost from business closings	6												\$6
Business expansions or relocations	0												\$0
Jobs resulting from expansions or relocations	0												\$0
Total property sales (Commercial) (#/1-10)	0												\$0
Private investment (Commercial) \$/value	\$0												\$0
Total property sales (Residential) (#/1-10)	0												0
Private investment (Residential) \$/value	\$0												\$0
New single-family units	0												0
Value of new single-family units	0												\$0
New multi-family units	0												0
Value of new multi-family units	0												\$0
New townhomes	0												0
New condos/lofts	0												\$0
New commercial buildings	0												0
Value of new construction	\$0												\$0
Private rehab projects	3												3
Total value of rehabs	\$153,640												\$153,640
Public improvement projects (DT City/County)	0												0
Total value of public improvements	\$0.00												\$0

MAIN STREET REPORT

• **Downtown Events:** Bryant Commons Events (2-89), ITPA (18-48), Back 2 School Supply Drive (275), Live Christmas Tree Recycling Event (86), Ribbon Cutting: Queensborough National Bank & Trust (50), Celebrity Pancake Breakfast (25), Martin Luther King Jr Parade (15,000), Ribbon Cutting: Uplift Women's Health Club (40), Weichert Home Seller Seminar (15), Ribbon Cutting: Wise Tax Services (20), Ribbon Cutting: Mr. Frank's Table Food Truck (30), Expedia Travel Cruises Sale Night (15), HDDA Board Meeting (7), JMB (7), City Council (2-20), Old Jail (12-40)

• **New Downtown Businesses Opened:** Sisu Beauty Clinic LLC - 110 E MI King Jr Dr Suite 2P, Aggrandize Liberty LLC dba Suburban Studios - 706 E Oglethorpe Hwy, AOI South LLC - 103 E Hendry St, Supreme Roofing and Reconstruction - 319 W General Screven Way

• **Business Closings Downtown:** T Alan Lyle DDS PC - 103 Ryon Ave., Aggrandize Liberty LLC - 706 E Oglethorpe Hwy, Elegance & Style Scalp Micropigmentation - 110 Martin Luther King Junior Drive Suite 2K

• **Business Relocations & Expansions:** NONE

• **Private Rehab Projects:** Soothing Touch Massage, 117 W. Hendry St., Ste. 141 \$24,300 (tenant buildout). Downtown Business, 110 N. Commerce St. \$6,500 (tenant buildout). Mini-Storage, 324 Fraser Circle, \$122,840

• **Public Improvement Projects:** NONE

• **Training:** Kenya Romero, DDA 101 Certificate

Bryant Commons Facility Summary Report - 2024

Fiscal Year 2024	Showings	Inquiries	Applications	Withdrew/ Cancelled	Public Event	Public Event Attendance	Private Event Attendance	Meeting Attendance	Total Attendance
Nov - Jan	3	30	11	1	10	2311			2311
Feb-April	5	18	13	2	6	200			200
May - July	2	8	5		4				
Aug.-Oct.									
Totals	10	56	29	3	20	2,511			2,511
Date	Name of Event				Attendance	Venue Used	Staff Time	Hours in Use	Revenue
7/6/2024	The 912 Southern Blues Festival				2000	STA, FPA		6	\$ 2,500.00
6/15-6/16	Juneteenth Celebration Festival				500	STA,VEH,FPA,BPG, WTL,BLA		5	\$ 225.00
5/18/2024	Sleep in Heavenly Peace/Bed build				30	AWN, FPA		3	
5/18/2024	Community Cleanup/Litter Pickup				30	STA,VEH,FPA,BPG, WTL,BLA		3	
5/18/2024	Birthday Party				45	AWN, FPA		2	\$ 90.00
4/27/2024	2nd Pastoral Anniversay Celebration				500	STA,VEH,FPA,BPG, AWN		6	\$ 240.00
4/19/2024	Earth Day Celebration				1000	STA,VEH,FPA,BPG, WTL,BLA		6	
4/18/2024	Gender Reveal				50	VEH,FPA		3	\$ 240.00
4/9/2024	Lewis & Clark Circus				300	VEH,FPA		12	
4/8/2024	Lewis & Clark Circus				300	VEH, FPA		12	\$ 500.00
3/29/2024	Recognition Ceremony				45	AWN		2	
3/16/2024	Client Appreciaion				250	BLA		4	\$ 360.00
3/14/2024	RTS Homes Field Day				20	AWN, VEH		6	\$ 135.00
3/16/2024	CAR SHOW				300	STA, AWN, VEH, FPA		7	
3/9/2024	Birthday Party				30	AWN		2	\$ 60.00
3/2/2024	Cars for CASA				100	AWN,VMW		5	\$ 250.00
3/2/2024	Promotion Ceremony				30	AWN,VMW		3	
2/22/2024	Latino Cardio Dance Training				20	AWN		1	\$ 30.00
2/18/2024	Baby Shower					AWN			
2/4/2024	Drive in Movie					STA			
2/3/2024	Sleep in Heavenly Peace/Bed build				30	AWN, FPA		3	
1/6/2024	Org Day				49	AWN		3	\$ 25.00
1/5/2024	Org Day PT				40	VEH		2	
12/12/2023	Sleep in Heavenly Peace/Bed build				15	AWN		2	
11/19/2023	Birthday Party					AWN			
11/18/2023	Fall in the Park				1000	STA,VEH,FPA,BPG, WTL,BLA	4	8	
11/18/2023	Wellness Challenge				35	FPA	0.5	3	
11/17/2023	BCO Thanksgiving Luncheon				150	AWN	2	3	\$ 75.00
11/12/2023	Life Veterans Day Recognition				130	STA,BPG,AWN,PON	0.5	4	\$ 150.00
11/8/2023	Org Day				47	AWN,BPG	0.5	5	\$ 25.00
11/4/2023	Veteran Memorial Yard Sale				300	AWN	2	4	
11/4/2023	Battle of the Bands				525	STA,VEH,FPA	4	4	\$ 250.00
TOTALS					7871		14	127	\$5,155.00
Previous Total									
2023	10,712								
2022	10,074								
2021	8,807		AMP - Amphitheater		DGP - Dog Park		PON - Pond Area		
2020	3,125		AWN - Awning		FPA - Field Parking		SHA - Shade Area		
2019	13,631		BLA - Back Lawn		GSP - Green Space		STA - Stage		
2018	18,509		BPT - Back Patio		MSM - Museum		STB - Stables		
2017	17,928		CAM - Calmellia		OAG - OAK GROVE		VEH - Vendors Hill		
2016	10,952		CPA - Cisco Park		PAR - Parking		WTL - Walking Trail		
2015	8,240		BPG - Brambles Playground			VMW - Veterans Memorial Walk			

Current Signage



Proposed Idea #1

Hinesville

- City Hall
- Fire/Police Dept.
- Bradwell Park
- ↑ Courthouse
- Parking

Hinesville

- City Hall
- Fire/Police Dept.
- Bradwell Park
- ↑ Courthouse
- Parking

Hinesville

- City Hall
- Fire/Police Dept.
- Bradwell Park
- ↑ Courthouse
- Parking

Hinesville

- City Hall
- Fire/Police Dept.
- Bradwell Park
- ↑ Courthouse
- Parking

24" x 18" Add Your Parking Lot Directory Headline With Up To Five Directions

<https://www.myparkingsign.com/fos/custom-parking-lot-directory-signature-sign/sku-k2-3334>

Material

Price per Sign

Compare Prices at Different Quantities
(Prices are per Sign
and rounded to nearest hundredth)

Quantity	1	3	5	10	20	50	100
Price / Sign	\$64.85	\$55.10	\$52.95	\$49.70	\$47.55	\$43.35	\$39.85

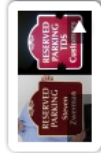
Designer Signs

Reflective Aluminum (EG)

Material Features:

- > Reflective signs are visible at night.
 - > Engineer grade reflectivity.
 - > 80 mils thick aluminum.
 - > 10 year durability.
- [More Material Details](#)

Mouse over icons for more details:



Ships Tomorrow.

Order within **21 hrs 54 mins**

Sign orders over \$125 qualify for **Free 2 Day Shipping. Get your signs on Tuesday!**

**If a proof is required, ship dates are subject to customer approval of a proof.*

Standard Aluminum

3M Reflective Aluminum (HIF)

Price / Sign	\$74.85	\$64.80	\$57.05	\$52.10	\$49.45	\$44.90	\$41.50
Price / Sign	\$81.40	\$69.90	\$61.55	\$57.00	\$54.40	\$49.05	\$45.10

Proposed Idea #1

Proposed Idea #2

HINESVILLE

City Hall →

Fire/Police Dept. →

Bradwell Park →

Courthouse ↑

36" x 24" Add Your Parking Lot Directory Headline With Up To Four Directions

Proposed Idea #2

<https://www.smartsign.com/fos/custom-parking-lot-directory-sign/sku-k2-3328/EG-24x36-C-designer.aspx>

Order a Factory-made Sign

	Quantity / Price (Per Sign)									
Material	1	2	3	4	5-9	10-14	15-19	20-49	50-99	100+
Reflective Aluminum - 1234	\$94.18	\$94.09	\$89.47	\$89.38	\$85.00	\$80.72	\$80.63	\$79.13	\$78.32	\$77.55

Order Quantity Sign Continue

Proposed Idea #3



City Hall 

Fire/Police Dept. 

Bradwell Park 

Courthouse 

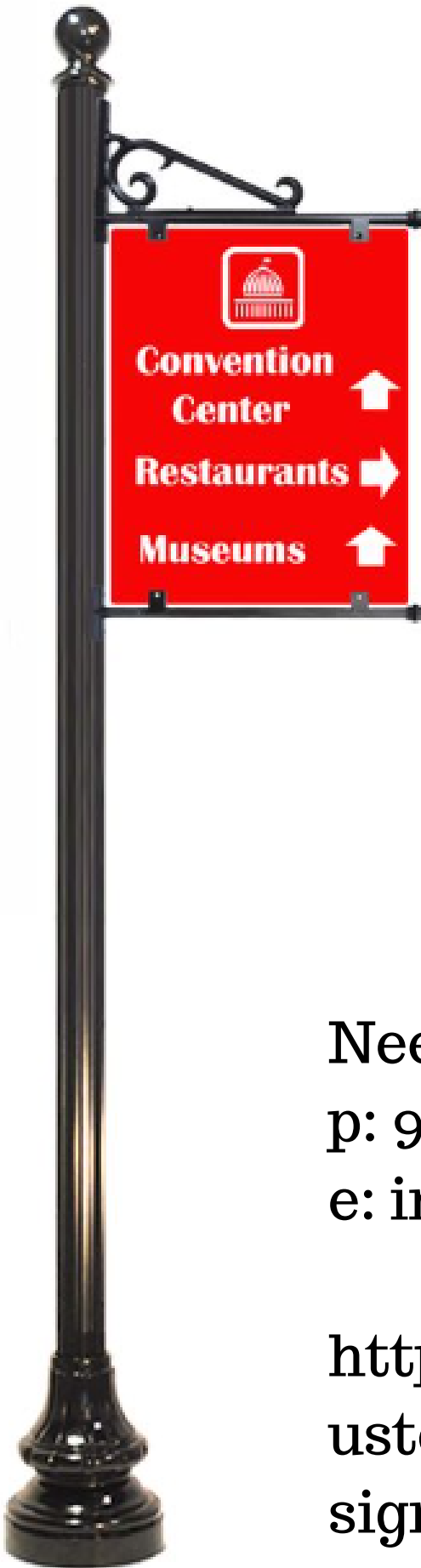
 

Proposed Idea #4

WAYFINDING SIGN D

Custom Sign Post Made From the Parts Below:

- FL4X12 - 4" x 12' Fluted Pole
- BALL4 - Ball Finial for 4" Pole
- BASE 45 - Slipover Base for 4" Pole
- (2) ARM-A Decorative Sign Bracket Arm
- SCROLL-A Decorative Scroll
- Custom 24" x 30" Sign



Need to contact to obtain pricing

p: 972.641.4911

e: info@capitalstreetscapes.com

<https://capitalstreetscapes.com/custom-signs/custom-wayfinding-signs/wayfinding-sign-d>



City Hall 

Fire/Police Dept. 

Bradwell Park 

Courthouse 

Parking 

Proposed Idea #5

TO: Hinesville Downtown Development Authority/ Main Street Board
FR: Michelle K.W. Ricketson
RE: Executive Director's Report
DA: February 2024



Economic Restructuring/Development

- Worked with the architect to schedule meetings regarding The Corner and Enhanced Façades.
- Submitted low-interest application to Georgia Cities Foundation for a business planning to relocate to downtown.
- Plans for the 2024 Farmers Market season were made & applications accepted.
- Staff conducted the 2024 Farmers and Makers Market vendor meeting.

Design/Historic Preservation

- Worked with Historic Preservation Commission on planning, promotion and execution of Super Museum Sunday (Feb. 11, 2024). Nine sites in Liberty County were staffed and open to 427 visitors. This is an increase of 63 visitors from 2023. The 2024 locations were Fort Morris (90), Midway Museum (75), Geechee Kunda (35), Historic Baptismal Trail (16), Dorchester Academy (51), ITPA Telephone Museum (95), Military/Veterans Memorial Walk (17), Susie King Taylor (8), and the Old Jail (40).
- 250 Project: Community will begin planning our semiquincentennial celebration. Initial meetings to pull together a steering committee were conducted.
- The 92nd Engineer Battalion has agreed to assist with the labor for redecking the three bridges at the park, drainage and concrete work needed at Veterans Memorial Walk, and concrete/brick walkways for garden shed area. We will need to purchase the materials. We are waiting to hear back from this unit.
- Submitted City's Tree City USA application. The Arbor Day planting in the

Organization/Management

- Kenya is beginning the employee development program.

Promotions

- Plans for 2nd Saturday Block Party season (5) were made. Sponsorships are being sought.
- Starting planning for the 10th Annual Peanut Butter and Jelly Collection.

2024 HDDA/MS Board Meetings: (4th Wednesday of each month)

@4p.m.: Feb.28, Mar27, May22, June26, Aug28, ?Sept25, Dec4, countywide workshop Sept 26-27

@5:15p.m.: Jan24, Apr24, July24, Oct23,

2024 JMB Meetings: (quarterly at 4p.m.)

Jan24, Apr24, July24, Oct23, Nov2 social

2024 Hinesville Historic Preservation Commission: (2p.m. on 3rd Tuesday)

Jan16, Feb20, Mar19, Apr16, May21, June18, July16, Aug20, Sept17, Oct15, Nov19, Dec17

2024 Hinesville Military Affairs Committee: (6p.m. on 4th Monday)

Jan22, Feb26, Mar25, Apr22, May20, June24, July22, Aug26, Sept23, Oct28, Nov25

2024 Veterans Memorial Walk at Bryant Commons (3p.m. on 2nd Tuesday)

Jan9, Feb13, Mar12, Apr9, May14, June11, July9, Aug13, Sept10, Oct8, Nov12, Dec10

2024 events:

Feb.15: Arbor Day Planting at BC orchard, 5pm

Apr.13: Block Party-Groove Benders, 7-10pm

June6: PB&J Collection at FM, 3to7pm

June13: Army's Bday Celebration, 3-7pm

Oct.12: Block Party-Hispanic Heritage Fest, 7-10pm

Oct.25: Scarecrow Stroll, 6-9pm

Mar.7: Farmers & Makers Market Opens (3-7pm), RC at 5

May11: Block Party-Buffalo Kings, 7-10pm

June8: Block Party-The Composition Band, 7-10pm

Sep.14: Block Party-Mason Jarr, 7-10pm

Oct.17: Pink Out! Final Market, 3-7pm

Rec'd
2/16/24



MATCHING GRANT PROGRAM FAÇADE APPLICATION

Applicant Name:	Mynitta McCray Grippin
Business Name:	The yellow Bee
Property Address:	740 E General Stewart way Ste 106 912-332-5525
Telephone and Email:	Theyellowbee@gmail.com

Type of Façade Improvement Planned (note all that apply).

- SIGNAGE & LIGHTING:** Removal New Altered Repaired
- Sign: Provide a color rendering of the design chosen with the dimensions listed.
- Indicate how & where the sign will be hung on the building and how the architectural style of the building will be complemented.
- Lighting: Provide images of fixture(s) with style & color and how the architectural style of the building will be complemented.

PAINT: Approximate square feet of area: _____

- Provide samples of the colors chosen. Define the primary and accent color(s).
- Indicate where each color will be used and how the architectural style of the building will be enhanced.
- Submit at least one written estimate from painter of your choice.

AWNINGS: Approximate square feet of area: _____

- Provide information about color, style, and size of selected awning.
- Indicate where on the building the awning will be placed, how this will highlight the architectural style, and how it will improve the functionality of the space.

MAJOR FAÇADE ALTERATION:

Structural Alteration: _____

- Provide a rendering of major changes including paint, siding, doors, windows, and awning colors where applicable.
- Submit a written estimate from at least one contractor, including the project timeline and anticipated start date.



MATCHING GRANT PROGRAM FAÇADE APPLICATION CONT'D

SIDEWALK FRONTAGE, PATIO(S) & OTHER OUTDOOR SPACES:

Approximate square feet of area: _____

- Provide a rendering of the space with color, design element, and the dimensions listed.
- Space must comply with the Americans with Disabilities Act, ADA (at least 36" pathways through or around the space).
- Indicate how this will highlight the architectural style of the building and how it will improve the functionality of the space.
- Note how this change will invite customers to your business and how many customers can utilize the space at one time.

ALL PROJECTS PROPOSED:

- Submit a budget showing contributions (monetary and in-kind) from all partners in the project.
- Submit documentation indicating design and size comply with City codes.
- Submit at least one written estimate for materials and/or labor.
- To be eligible, tenants need to provide a notarized Authorization for Work from the property owner.
- Submit signed Matching Grant Program for Facades Release and Hold Harmless Agreement (included in this literature).
- Submit a copy of your current Occupational License and Certificate of Use, if applicable.

OTHER WORK: (explain) _____

Total Cost of Project: \$1920.58

Amount Requested (Not to exceed \$3,500.00): \$960.29

I hereby submit the attached plans, current photos, and specifications/color samples for the proposed project, and understand that these must be approved. No work should begin until I have received written approval. I further understand that the project must be completed within six (6) months and those grant monies will not be paid until the project is complete. I agree to leave the completed project in its approved design and colors for a period of five (5) years from the date of completion.

(Mynitta McCray Grippin) (Southern Coast Properties) 2-9-24
Property Owner Signature Date

Mynitta McCray Grippin 2/18/24
Business Owner Signature Date



#3914

2/2/2024

Prepared For:
The Yellow Bee

Prepared By:

Greg Hewitt
Wrap-it Signs II
155 Dunlevie Rd
Suite B
Allenhurst, GA 31301

Phone:
Alt. Phone:
E-Mail:

Fax:

Phone: 9128769727

Fax:

Alt. Phone:

E-Mail: wrapitsigns@gmail.com

Description:

This Job's due date: 2/12/2024

Quantity	Description	Each	Total	Taxable
1	2 windows, 2 doors, window over the doors	1368.00	\$1,368.00	✓
1	2'x10' sign	225.00	\$225.00	✓
1	Installation and labor	200.00	\$200.00	✓
		Subtotal	\$1,793.00	
		2020	\$127.44	
		No tax	\$0.14	
		Total Due	\$1,920.58	

Terms:

This estimate good for 30 days. 50% due on signing, balance due on completion.

NV706A

Ultra Wraps
7006-24

Wrap

NV121D

Golden Promise
3003-1C

Wrap

The Yello Bee

740 E. General Stewart, Suite 106





MATCHING GRANT PROGRAM FAÇADE APPLICATION

Applicant Name:	James Grant
Business Name:	JG POWERHOUSE GYM LLC
Property Address:	319 WEST GENERAL SCREVEN WAY SUITE D HINESVILLE GA 31313
Telephone and Email:	912-463-4879 jgpowerhousegym@yahoo.com

Type of Façade Improvement Planned. (note all that apply):

- SIGNAGE & LIGHTING:** Removal New Altered Repaired
- Sign: Provide a color rendering of the design chosen with the dimensions listed.
- Indicate how & where the sign will be hung on the building and how the architectural style of the building will be complemented.
- Lighting: Provide images of fixture(s) with style & color and how the architectural style of the building will be complemented.

- PAINT:** Approximate square feet of area: _____
- Provide samples of the colors chosen. Define the primary and accent color(s).
- Indicate where each color will be used and how the architectural style of the building will be enhanced.
- Submit at least one written estimate from painter of your choice.

- AWNINGS:** Approximate square feet of area: _____
- Provide information about color, style, and size of selected awning.
- Indicate where on the building the awning will be placed, how this will highlight the architectural style, and how it will improve the functionality of the space.

- MAJOR FAÇADE ALTERATION:** _____
- Structural Alteration: _____
- Provide a rendering of major changes including paint, siding, doors, windows, and awning colors where applicable.
- Submit a written estimate from at least one contractor, including the project timeline and anticipated start date.



MATCHING GRANT PROGRAM FAÇADE APPLICATION CONT'D

SIDEWALK FRONTAGE, PATIO(S), & OTHER OUTDOOR SPACES:

- Approximate square feet of area: 300
- Provide a rendering of the space with color, design element, and the dimensions listed.
- Space must comply with the Americans with Disabilities Act, ADA (at least 36" pathways through or around the space).
- Indicate how this will highlight the architectural style of the building and how it will improve the functionality of the space.
- Note how this change will invite customers to your business and how many customers can utilize the space at one time.

ALL PROJECTS PROPOSED:

- Submit a budget showing contributions (monetary and in-kind) from all partners in the project.
- Submit documentation indicating design and size comply with City codes.
- Submit at least one written estimate for materials and/or labor.
- To be eligible, tenants need to provide a notarized Authorization for Work from the property owner.
- Submit signed Matching Grant Program for Façades Release and Hold Harmless Agreement (included in this literature).
- Submit a copy of your current Occupational License and Certificate of Use, if applicable.

OTHER WORK: (explain) _____

Total Cost of Project: \$3,499.37

Amount Requested (Not to exceed \$3,500.00): \$1,749.68

I hereby submit the attached plans, current photos, and specifications/color samples for the proposed project, and understand that these must be approved. No work should begin until I have received written approval. I further understand that the project must be completed within six (6) months and those grant monies will not be paid until the project is complete. I agree to leave the completed project in its approved design and colors for a period of five (5) years from the date of completion.

Property Owner Signature: *James Grant* Date: 2/13/2024

Business Owner Signature: _____ Date: _____



MATCHING GRANT PROGRAM FOR FAÇADES RELEASE AND HOLD HARMLESS AGREEMENT

Release executed on the _____ day of _____, 20____,

by _____ (Property Owner/Tenant/Releaser)

of _____ (Street Address) Hinesville, GA 31313.

In consideration of being granted monies for restoration, modifications, signage, or other physical changes to the property located at the above address, the Releasor(s), understands that they are solely responsible for providing their contractor, and assure that those contractors are fully insured and licensed and have obtained all necessary permits by City regulations. The Releasor(s) waives, releases, discharges, and covenants not to sue the Hinesville Downtown Development Authority for loss or damage, and claims or damages therefore, on account of any work that has been performed in accordance with City or State guidelines.

Releasor(s) agrees that this release, waiver, and indemnity agreement is intended to be as broad and inclusive as permitted by the laws of the State of Georgia and that if any portion of the agreement is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

Releasor(s) further states that it has carefully read the above release and knows the contents of the release and signs this release as its own free act. Releasor(s) obligations and duties hereunder shall in no manner be limited or restricted by the maintaining of any insurance coverage related to the above-referenced event. This release contains the entire agreement between the parties to this agreement and the terms of this release are contractual and not a mere recital.

Dated this _____ day of _____, 20____.

Property Owner Signature: _____ Witness: _____

Please Print Name: _____

Tenant Signature (if applicable): _____ Witness: _____

Please Print Name: _____

319D

ATTENTION!

JD POWERHOUSE IS NOW 24/7 ACCESSIBLE!
EXISTING MEMBERS CAN USE THEIR WEBCARDS TO ACCESS THE FACILITY AT ANYTIME. NEW MEMBERS SHOULD VISIT OUR ONLINE PORTAL TO REGISTER AND OBTAIN A WEBCARD OR PICK UP A MEMBERSHIP KIT THAT INCLUDES A WEBCARD OR PICK UP KIT.

MEMBERSHIP ONLY
9705 235 2525
WWW.JDPOWERHOUSE.COM



ATTENTION!

JD POWERHOUSE IS NOW 24/7 ACCESSIBLE!
EXISTING MEMBERS CAN USE THEIR WEBCARDS TO ACCESS THE FACILITY AT ANYTIME. NEW MEMBERS SHOULD VISIT OUR ONLINE PORTAL TO REGISTER AND OBTAIN A WEBCARD OR PICK UP A MEMBERSHIP KIT THAT INCLUDES A WEBCARD OR PICK UP KIT.

MEMBERSHIP ONLY
9705 235 2525
WWW.JDPOWERHOUSE.COM



Window

Decals w/QR

Door Logo



ATTENTION!

JG POWERHOUSE IS NOW 24/7 ACCESSIBLE!

EXISTING MEMBERS CAN USE THEIR KEYCARDS TO ACCESS THE FACILITY BY SCANNING THE SCANNER TO THE LEFT OF THE ENTRANCE.

MEMBERS THAT HAVE NOT RECEIVED A KEYCARD CAN PICK THEM UP:

**MONDAY-FRIDAY
0900-1300**

**WANT TO SIGN-UP? VISIT OUR WEBSITE &
COME SEE US TO GET YOUR KEYCARD!**

WWW.JGPOWERGYM.COM



**Benches & table
will be available
from dawn until
dusk.**

